

## **ASCSD Board of Directors Regular Meeting for April 8<sup>th</sup>2026**

Meeting called to order at 10:08 am.

ASCSD Board Members present are; Donna Taylor, Chair; Carol McDowell, Vice-Chair; Carol Ohsiek, and Karen Coker.

Also present is ASCSD General Manager, Patricia Roy; Cobb Area Water District General Manager; Ben Murphy, also, California Howland, and James Wyllard, from Cobb Area Water District.

Roger Duke present at 10:36 am.

### **Water Master Report**

The routine spring check was done. The spring source had roots growing at the intake which were removed. The overflow was checked and is free and clear of debris.

A pressure gauge in the distribution system was fixed and the valve that was in-line behind the gauge was replaced.

The meters were read at the end of last month and the meter boxes were re-marked for easier identification.

The monthly bacteria sample was collected along with samples for chemical and radiological testing. The results have not been received yet.

The Cobb Area Water District Manager, Ben Murphy, and employees, California Howland and James Wyllard had toured the ASCSD water system earlier in the week and reported their findings and suggestions.

They recommended a 22-volt chlorinator diaphragm pump run by a solar panel to instill chlorine into the tanks. They also recommended the CL17 online analyzer to monitor the chlorine levels in the water. The residual chlorine test result can be transferred to a cell phone for daily results.

There were other recommendations made, and their hourly rate was given with and without equipment.

Roger Duke left the meeting at 11:25 am.

## **General Manager Report**

A motion was made to approve the 2025 Consumer Confidence Report.

The motion was approved with 4 ayes and no nays.

A motion was made to move \$10,000 from the Class Fund to the ASCSD account.

The motion was approved with 4 ayes and no nays.

A motion was made to allow up to \$1000.00 for a legal consultation for an easement issue.

The motion was approved with 4 ayes and no nays.

An official shut off policy needs to be put in place. This will be discussed at the next regular board meeting agenda in May.

The monthly financial statements for March 2026 were reviewed.

A motion was made to approve the financial statements for March 2026.

The motion was approved with 4 ayes and no nays.

## **Approve the Minutes of the Board of Directors meetings held March 11, 18, and 25<sup>th</sup> 2026.**

All of the minutes were reviewed.

A motion was made to approve the minutes from the Board of Directors Meetings from March 11, 18, and 25<sup>th</sup> 2026.

The motion was approved with 4 ayes and no nays.

Carol Ohsiek left the meeting at 12 pm.

## **AUDIT**

An informational email was received from Joseph Wankmueller, Lake County Counsel, in regards to the requirements for an audit for ASCSD.

Karen Coker will contact the Lake County Auditor with the information from Lake County Counsel to get a recommendation of an audit policy for ASCSD.

## **Planning for Transition of the General Manager**

Discussion will be saved for the next meeting.

A motion was made to adjourn the meeting.

The motion passed with 3 ayes and no nays

The meeting was adjourned at 12:40 pm

The next regular board meeting will be held May 13<sup>th</sup>, 2026