

Anderson Springs Community Service District

Minutes for Regular Meeting 8/11/2021

The meeting was held in the community room at Middletown Library, 21256 Washington St., Middletown, CA

1. Called to order at 10:07am. Present: Donna Taylor, Chair, Carol McDowell, Vice-Chair, Cynthia Weber, Treasurer, Caroline Ohsiek, Secretary, August Santana, Water Master, Patricia Roy, General Manager. Absent: Roger Duke
2. Water Master Report: roots at the spring are growing much faster than expected, suggestions discussed. He and Dan Bush put a new line in on Mead Rd., which had been been fixed in past and needed replacing. Put a pressure regulator in for a customer.. will read meters this month. He and Roger will put a new pressure release in PRV station #2. Fixed a leak on Van Dorn Rd. Water level is steady, about 3" down. Report accepted - Director McDowell moved, Director Weber 2nd, 4 ayes, 0 nays, 0 abs.
3. General Manager/ Finance Report: the uncategorized expense of \$150 on the Profit and Loss sheet is education expense. Got emergency approval of three board members for leak fix on Mead Rd. We need a liaison approved for FEMA. 49 customers paid annual amount, 28 customers paying monthly. Trying to contact Anita Grant re: property on 175 that recently sold. Another property across the highway wants to be in our water district. Motion: Approve \$2,020 for emergency repair on Mead Rd. Director Ohsiek moved, Director McDowell 2nd, 4 ayes, 0 nays, 0 abs. Motion to make a resolution to provide the General Manager to be our Liaison for CAL OES re: FEMA - Director McDowell moved, Director Weber 2nd, 4 ayes, 0 nays, 0 abs. Motion to amend budget to include \$400 annually for education fees - Director McDowell moved, Director Weber 2nd, 4 ayes, 0 nays, 0 abs. Motion to accept the General Manager's report - Director McDowell moved, Director Weber 2nd, 4 ayes, 0 nays, 0 abs.
4. Approved minutes of the Board of Directors for the regular meeting held July 14, 2021 - Director McDowell moved, Director Ohsiek 2nd, 3 ayes, 0 nays, 1 abs.
5. There was no public input.
6. Old Business: Report of Audit Committee: there was some discussion but full report tabled to September.
7. Report of Hiring Committee: job description for General Manager was written and posted. Board was in Closed Session from 11:25am to 11:33am to discuss hiring. Motion by Director McDowell to hire Patricia Roy as General Manager at a pay rate of \$24,528 annually. Director Weber 2nd, 4 ayes, 0 nays, 0 abs.
8. Review amendments to bylaws - tabled.
9. New Business: Recognition of Meriel Medrano. The Board will host a celebration to recognize Meriel's contributions to the water district and the community on Sunday 9/5/2021 at the Recreation Center at noon, and the Board approves \$400 for supplies, food and drink. Motion by Director McDowell, 2nd Director Weber, 4 ayes, 0 nays, 0 abs.
10. Trespassing problem on Socrates Mine Rd. was discussed.

11. Request to CalPine for donation. Motion to accept the request letter, with edits by Director Taylor and Director Ohsiek, made by Director McDowell, 2nd by Director Weber, 4 ayes, 0 nays, 0 abs.
 12. Consideration of items not on the agenda: Director Ohsiek initiated discussion of meeting on Zoom vs. in person due to the recent surge of COVID-19 Delta variant cases. The Chair will decide this and communicate it to the board and on the posted agenda.
 13. The next regular meeting will be held on Wednesday, September 8 at 10:00am.
 14. Adjournment at 12:29pm, moved by Director Ohsiek, 2nd by Director McDowell. 4 ayes, 0 Nays, 0 abs
- Minutes by Director Ohsiek, Secretary