

# **Regular Meeting of the Anderson Springs Community Service District on March 9, 2022**

Meeting was held in the Community Room of the Middletown Library.

Called to order at 10:04am

Present: Donna Taylor, Chair, Carol McDowell, Vice Chair, Directors Carol Ohsiek, Cindy Weber, Roger Duke

Also present: Patricia Roy, General Manager, and August Santana, Water Master  
Member of the public present: Karen Coker

Water Master Report: two more trees came down on the way to the spring, they have been cut out of the way. Pulled roots out of spring. Pressure reducing station looks good. One customer across 175 will have well drilled and states they don't want water service from us. Got water hooked up to another customer. Leak detection found nine leaks. The two worst leaks have been fixed yesterday and will continue fixing the others. Many leaks are due to a rock - the pipe should be surrounded by sand. Weed whacked around hydrants. Got more blue reflectors - some have come unglued or cracked. Will get spot in Anderson Springs Rd. repaired.

Director McDowell moved to approve the Water Master's report, Director Duke seconded, motion passed.

Water Master and Director Duke left the meeting.

General Manager's report: financials reviewed. Water Master requested ten spare water meters. Director Weber moves we approve the purchase of ten water meters. Director Ohsiek seconded, motion passed.

Director Weber moved that we hire the leak detection service annually until we have a year with no significant leaks, and that this expense be added to the budget. Motion seconded by Director McDowell. Motion passed.

Director Weber moved to approve the General Manager's report, Director McDowell seconded, motion passed.

Minutes were reviewed from the February regular meeting and amended. Director McDowell moved to approve the minutes as amended, Director Weber seconded, motion passed.

Public input - clarification about leak detection.

Correspondences - a customer has emailed members of the board. The Chairperson has replied and continues to wait for a response from Anita Grant about the situation.

Old business - bylaws - Motion to approve ASCSD bylaws and rules of conduct with amendments as discussed, by Director Weber, seconded by Director McDowell, motion passed.

175 project: clarification about which lot needs water and which lot doesn't. The lot whose owner wanted service has been connected. Our maps show only one crossing

of highway 175, but there is another crossing that's not on the plans, which we may be able to use if needed in the future. General Manager will contact the engineer to cancel the project.

Surplus land - Tabled.

State Water Resources Control Board Report - letter to Mr. Rounds was read, discussed and amended. Director McDowell moved to approve the letter as amended, motion seconded by Director Weber, motion passed. Board Secretary Ohsiek will make changes and email amended letter to Chair, Chair will print, sign and mail letter to Mr. Rounds.

Deposit policy for questionable accounts: General Manager's request was discussed. Director Ohsiek moved that payment of a security deposit of two months service fees may be required to establish service when one or more of the following conditions is present: there is a poor history of on time payment with ASCSD, two or more payments have been returned unpaid within a one year period, the account is shut off for nonpayment during the prior one year period, the billing history of the property reflects one or more of the above. Director McDowell seconded. Directors Taylor, McDowell and Ohsiek voted Aye, Director Weber voted Nay, motion passed.

New business-  
Form 700 due April 1. All directors must file.

Budget committee - committee was formed, with General Manager plus directors McDowell and Duke.

Purchase of asphalt to repair Anderson Springs Rd. Director McDowell moved to approve \$1100 for purchase. Director Weber seconded, motion passed.

Next Regular Meeting is scheduled for April 13 at 10:00am in the Community Room of the Middletown Library.

Motion to adjourn by Director McDowell, seconded by Director Weber, motion passed. Meeting adjourned at 12:17pm.

Minutes by Carol Ohsiek, Board Secretary