

Regular ASCSD Board of Directors Meeting for March 11th 2026

Meeting called to order at 10 18 am.

ASCSD Board Members Present are; Donna Taylor, Carol Ohsiek, Carol McDowell, Roger Duke and Karen Coker.

Also present is Pat Roy, ASCSD General Manager.

Water Master Report

The system is operational.

The monthly spring check showed the intake screen is clean and free of debris.

A pressure gage in the distribution system was replaced.

The monthly bacterial testing was negative.

General Manager Report

There is \$3500.00 of uncollected payments from customers without active water that should be removed from accounts receivable because of uncollected accounts.

A motion was made to approve the move of \$3500.00 from accounts receivable to allow for the uncollected accounts.

The motion passed with 5 ayes and no nays.

The Form 700 is due for the ASCSD Board Members by April 1st.

The February Financial Report was reviewed.

A motion was made to approve the financial report for February 2026.

The motion passed with 5 ayes and no nays.

Approve the Minutes for the ASCSD Board of Directors Meeting held February 11 2026

The minutes from the February 11 meeting were reviewed.

A motion was made to approve the minutes from the February 11th ASCSD Board of Directors meeting.

The motion was approved with 5 ayes and no nays.

Audit

A letter from the ASCSD Directors in regard to how often small water companies need an audit was hand delivered to Lake County Counsel.

No response has been received yet from County Counsel Lloyd Guintivano.

Budget Committee

A motion was made to form a budget committee with Carol McDowell and Roger Duke.

The motion was approved with 5 ayes and no nays.

Contract Policy

A policy for setting thresholds for required contract bidding will be addressed in April.

Roger Duke left the meeting at 10:57 am.

Planning for transition of General Manager

A notice of resignation was received from General Manager Pat Roy.

A job description was reviewed for the General Manager position.

A Special Meeting will be needed to discuss the General Manager Position.

A motion was made to schedule a Special Board of Directors Meeting for Wednesday March 18th at 10:00 am.

The motion was passed with 4 ayes and no nays.

A motion was made to adjourn the meeting.

The motion was approved with 4 ayes and no nays.

The meeting was adjourned at 12:00 pm.

The next regular meeting is scheduled for April 8th at 10:00 am