

ASCSD Special Board of Directors Meeting for May 27th 2026

Meeting called to order at 10:06 am.

ASCSD Board Members present are; Donna Taylor, Chair; Carol McDowell, Vice-Chair; Carol Ohsiek, Roger Duke, and Karen Coker.

B. Closed session: Personnel.

C. Hiring Committee

One resume was presented.

D. Transition of Manager

There was discussion for hiring a consultant to help with the transition of the General Manager. The consultant would gather important information from the current General Manager and provide guidance through the transition.

A motion was made to continue exploring the option of hiring a consultant to help with the transition of the General Manager.

The motion passed with 5 ayes and no nays.

Pat will be contacted in regards to moving forward with the consultant.

E. Discussion Action Item; Credit Card for Charges

A motion was made to have Roger check with Westamerica Bank for a credit card for ASCSD.

Motion passed with 5ayes and no nays

F. Discussion / Action Item: Easements

Carol will go with Pat to get copies of easements. The easements will be reviewed by Karen Coker and Donna Taylor. A lawyer will be consulted if there are questionable easements.

A motion was made for Karen Coker and Donna Taylor to review the easements and then contact a lawyer for any questionable easements.

The motion passed with 5 ayes and no nays.

H. Action Item: Adoption of Ordinance on Disconnection Policy

A motion was made to adopt the Ordinance on the Disconnection Policy.

The motion was passed with 5 ayes and no nays.

I. Discussion/ Action Item: Continuous Chlorine Monitoring System

Information will be sought from water companies in Lake County that are currently using the continuous monitors.

Roger Duke and Carol Ohsiek left the meeting at 12:10 pm.

J. Board Compensation.

There was discussion for a board compensation of \$75.00. One board member wants to keep the \$25.00 travel compensation. The general manager will be consulted.

K. Action Item: Budget for 2026-27

A motion was made to approve the budget with the monthly increase for the board members.

The motion passed with 5 ayes and no nays.

L. Action Item Audit

After contacting Lake County Counsel and Lake County Auditor it has been determined that ASCSD is required to do an audit yearly. Lake County Auditor did say since we are so small that an audit every two years would be ok. In order to do an audit every two years a policy would need to be written and approved by the Lake County Board of Supervisors.

A motion was made to have Karen initiate an audit done for 2023, 2024 and 2025.

The motion passed with 3 ayes and no nays.

A special board of directors meeting will be scheduled for Wednesday June 3rd at 10:00 am.

The next regular board of directors will be for July 6th at 10:00 am.

A motion was made to end the meeting at 12:30 pm.

The motion passed with 3 ayes and no nays.

