

Anderson Springs Community Service District

Minutes for regular meeting 9/8/2021

The meeting was held in the community room of the Middletown Library, 21256 Washington St., Middletown, CA

1. Called to order at 10:04am. Present: Donna Taylor, Chair, Carol McDowell, Vice-Chair, Caroline Ohsiek, Secretary, Roger Duke, Patricia Roy, General Manager, August Santana, Water Master. Absent: Cynthia Weber.

1. Water Master Report:

Pressure regulator changed out, working well yesterday.

James and Augie went to spring. Tree fell, knocked two other trees down. Roger and he cleaned it all up.

Spring - roots can grow up to two feet in one month. May need to get pressure washer back up there. Roots are coming from far away, not the things growing right there. Water level is 9 inches lower than in the spring. Not sure if that's normal - he never put a mark on the inside before. Everywhere the levels are down. This Friday Pat and he are going to meet with someone from caltrans re: putting sleeve in under the highway. There are a couple other people who want our water service.

3 leaks in the past month - it's another line that we need to replace. Alder Ln, Jeff Renfro has building permit - that line is leaking right now, haven't gotten a chance to fix. Will need Dan Bush to dig trench. Because it's the end of the line and pvc pipe, he'll have to turn water off to fix, because it may blow up in his face.

Met with Josh, who has a construction company, re: the line under Hwy.

175. Suggested a cable, run through the existing line, and pull it through. Would save a lot of money. But caltrans wants a sleeve. Busy month.

Had to read a meter on Socrates. Just above where the tanks are. Pat now has address, for billing.

Someone was stealing water, had two trucks. 2nd empty lot from Carol's son. Augie happened to be driving by and saw them.

Director McDowell moved to accept the water master report, Director Duke seconded the motion, 4 ayes, 0 nays, 0 abstentions.

1. General manager/finance monthly report

There are no bank reconciliations for this meeting due to bank being closed for Labor Day, and meeting is very early in the month this month and cannot get online bank statements.

Testing person who collects sample and other person both went on vacation, and Pat got a call that we are in violation. So Augie got sample and ran it to Santa Rosa and back. Not sure if we'll have a fine.

Highway 175 problem may need a second bore. Dan Bush says we have to hire engineer. Wants to hire Dan Bush as project manager. Brelje & Race have a lab and a water engineering thing, they are who didn't do the test, and they are who Dan says to hire for the 175 project.

Credit card - currently uses her own and gets reimbursed. There are recurring charges that still go to Todd's card. Pat wants to have a district card, so when person in job changes, everything stays on the same card. There is Cal card that other special districts use.

Motion: Director McDowell moved that Pat checks into getting cal card, if \$100 or less annual fee, she'll apply, if more, she'll bring us the info next month. Director Ohsiek seconded the motion, 4 ayes, 0 nays, 0 abstentions.

Pat talked to the new owner of lot across 175 and explained that line needs to be fixed before we can supply water to them.

A captain from the sheriff's dept gave Pat his number to call if we have further problems with trespassing as from last month.

Submitted accounts that are not paid to a covid related federal program. Community Water Systems Covid. Moratorium on water shut offs expires end of this month. Pat will send letters to customers in arrears. Flow reducers also moratorium till end of September.

Motion: Director McDowell moved that Pat talk to Dan Bush about hiring him to be the project manager for the Hwy 175 project and offer him \$1000. Director Duke seconded, 4 ayes, 0 nays, 0 abstentions

Director McDowell moved to accept the General Manager report, Director Ohsiek seconded, 4 ayes, 0 nays, 0 abstentions.

1. Director McDowell moved to approve the minutes of the Board of Directors for the regular meeting held August 11, 2021. Director Duke seconded, 4 ayes, 0 nays, 0 abstentions.
2. There was no public input.
3. Report of Audit Committee: committee called 8 companies without results. Director Duke will take over making calls. Further report is tabled.
4. Review amendments to bylaws - tabled.
5. Putah Watershed Restrictions - Mandatory water conservation regulations from the state - Sacramento- San Joachin watershed curtailment due to drought. Pat petitioned for 30 more days. Director Ohsiek moved that the Board adopt the following drought measures, and that Pat will draft a notice and distribute it to all customers:

No outside watering from 10am to 7pm until December 31, 2021.

No runoff into street

40% mandatory water use reduction except for those who are already at 55 gallons/person/day.

Sprinkler use limited to one day per week - even addresses on Sundays and odd addresses on Saturdays.

Drip systems limited to two days per week.

\$200 fine for violations

Director Duke seconded, 4 ayes, 0 naves, 0 abstentions

1. Request to annex additional properties on 175 - tabled.
2. Adjournment at 12:26pm - Director Ohsiek moved, Director McDowell seconded, 4 ayes, 0 naves 0 abstentions

Minutes by Director Ohsiek, Secretary